



## Accelerated, Hybrid EMT Program Outline

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Office hours are offered [by appointment only](#). Inquiries sent by text or email will be responded to within 24 hours.

### Program Description

This accelerated, hybrid program is a preparatory course designed to enable student success passing the EMT examinations through the National Registry of Emergency Medical Technicians and Commonwealth of Virginia. The course content includes the knowledge and skills necessary to provide emergency medical care at the basic life support level with an emergency service. Self-study is completed online using the e-book and corresponding learning management system, MyBradyLab. Lab sessions are designed to engage students in the application of concepts learned during self-study. Formal examinations are delivered through Platinum Ed. ***This EMT course is equivalent to a 4-credit hour college course with emphasis on independent study paired with clinical observations and weekly in-person labs.***

### Tuition Policy

The program cost is \$1400 which includes course instruction, administration fees, e-textbook, uniform polo, basic vitals kit, Platinum Ed subscription and the MyBradyLab learning management system. The Commonwealth of Virginia will pay for the student's first attempt taking the National Registry examination, but subsequent attempts are at the student's expense. Other uniform costs are at the student's expense.

A \$450 **non-refundable** deposit is required to reserve space in the course. This fee reserves your seat and covers the cost of course development and student supplies. Remaining tuition is invoiced via PayPal and due on the Saturday prior to orientation. Failure to submit payment of full tuition by the deadline will result in the student's removal from the course roster. Following the first day of class, students will be ineligible for refunds resulting from withdrawal from the course, failure to adhere to attendance policy, or inability to pass examinations. Exceptions will be considered on a case-by-case basis for significant medical or personal events involving the student.

## Required Materials

- Laptop computer or tablet
- Access to a high-speed internet connection
- Google Drive account
- E-Textbook and LMS: Emergency Care, 14th Edition w/MyBradyLab (provided)
- Platinum Ed subscription (provided)
- Uniform pants, belt, shoes/boots, watch (polo provided)

## Virginia OEMS Course Prerequisites

- Be proficient in reading, writing, and speaking the English language to clearly communicate with a patient, family or bystander to determine a chief complaint, nature of illness, mechanism of injury or to assess signs and symptoms.
- Be a minimum of 16 years of age at the beginning date of this certification program. If less than 18 years of age, you must provide the course coordinator with a completed [parental permission form](#) with the signature of a parent or guardian verifying approval for enrollment in the course and have your parent sign the course agreement. If you are less than 18 years of age and are affiliated with an EMS or other public safety agency you must also provide the program director with documentation from an Officer of the agency stating that you will be covered by agency insurance while attending the course. *This is a college-level course and students who have completed high school (or above) are most successful.*
- Have no physical or mental impairment that would render you unable to perform all practical skills required for that level of certification including the ability to function and communicate independently and perform appropriate patient care, physical assessments and treatments without the need for an assistant.
- If you are a foreign national, you must have secured a U.S. Government Student Visa.
  - If you have not been issued a US Social Security Administration number (SSN), you must submit copies of your U.S. Government Student Visa together with your enrollment form.
- Hold current certification in an Office of EMS approved course in cardio-pulmonary resuscitation (CPR) at the beginning date of the certification program. This certification must also be current at the time of state testing.
- Not have been convicted or found guilty of any crime, offense, or regulatory violation, or participated in any other prohibited conduct identified in state EMS regulations as follows:
  - Have never been convicted or found guilty of any crime involving sexual misconduct where the lack of affirmative consent by the victim is an element of the crime, such as forcible rape.
  - Have never been convicted of a felony involving the sexual or physical abuse of children, the elderly or the infirm, such as sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, assault on an elderly or infirm person.
  - Have never been convicted or found guilty of any crime (including abuse, neglect, theft from, or financial exploitation) of a person entrusted to his care or protection in which the victim is a patient or is a resident of a health care facility.
  - Have never been convicted or found guilty of any crime involving the use, possession, or distribution of illegal drugs except that the person is eligible for affiliation five years after

the date of final release if no additional crimes of this type have been committed during that time.

- Have never been convicted or found guilty of any other act that is a felony except that the felon is eligible for affiliation five years after the date of final release if no additional felonies have been committed during that time.
  - Are not currently under any disciplinary or enforcement action from another state EMS office or other recognized state or national healthcare provider licensing or certifying body.
  - Personnel subject to these disciplinary or enforcement actions may be eligible for certification provided there have been no further disciplinary or enforcement actions for five years prior to application for certification in Virginia.
  - Have never been subject to a permanent revocation of license or certification by another state EMS office or other recognized state or national healthcare provider licensing or certifying body.
- All references to criminal acts or convictions under this section refer to substantially similar laws or regulations of any other state or the United States. Convictions include prior adult convictions, juvenile convictions and adjudications of delinquency based on an offense that would have been, at the time of conviction, a felony conviction if committed by an adult within or outside Virginia.
  - May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle while in class, or clinical, while on duty or when responding or assisting in the care of a patient.

### **Attendance**

Class Meeting Location: Charlottesville-Albemarle Rescue Squad located at  
828 McIntire Road, Charlottesville, VA 22902.

You are expected to arrive on time and prepared for each session. Per Virginia OEMS policy, students must attend at least 85% of lab sessions. The orientation and final examination dates are mandatory. Given the accelerated nature of our program, we are allowed to permit **two absences** during the term. Violation of the attendance policy will result in your dismissal from the program without refund. *Those with a 100% attendance rate are most successful in this program.*

### **Dress Code**

Students are required to dress in a professional manner to include their uniform polo shirt, navy blue or black pants, black belt, a watch, and black closed-toe shoes. The dress code applies to all in-person engagements to include class meetings and clinical rotations.

Other dress code considerations:

- Pants must fit over your boots.
- Scrubs are not permitted.
- Hats are not permitted.
- Long-sleeves must be worn *underneath your polo*.
- Uniform shirts must be tucked in.
- Easily snagged jewelry must be removed.
- Students must attend to personal hygiene and avoid excessive use of perfume/cologne.

## Class Expectations

- Students will be respectful of instructors, other students, and staff at clinical sites. Profanity, obscene comments, or comments which show disrespect to others will not be tolerated.
- Students are to complete all quizzes and unit exams on time and without assistance from texts, online resources, notes, classmates, or other individuals.
- Any behavior which is prejudiced against others based on gender identity, race, ethnicity, religion, political persuasion, sexual orientation, ability, or other differences will not be tolerated.
- Horseplay and other behaviors which could result in injury or embarrassment to other members of the class is prohibited.
- Students are expected to listen to any instruction and not engage in private discussions during presentations. Students are expected to actively participate in each class.
- All radios, cell phones, pagers etc. shall be placed in the silent mode. Students shall not be on duty to respond to incidents during class. Students are not permitted late arrival or early release for shifts.
- The use of computers, smartphones, and tablets during class will not be allowed unless used for the purpose of completing a provided assignment and/or taking notes. Telephone calls may be made during breaks. In an emergency, students shall leave the classroom to make calls.
- Any injury to a student shall be reported immediately to the program director.
- Students will help the instructors to store equipment and return the furniture to the original configuration at the end of class. Please push in your chairs and discard trash.
- Food and drink may be allowed in the classroom but cleaning up any spills is the responsibility of the student. All trash must be cleared at the end of class.
- Please advise the program coordinator if any of the equipment is defective or broken so that it may be replaced or repaired.
- No alcohol or drugs shall be consumed during the class. Students will be sent home from class if there is evidence of them being under the influence of drugs or alcohol. Please advise the instructor if you are taking required prescription medications that will affect class performance. No tobacco products are to be used during class.
- Students must follow established protocols in the classroom and clinical placement sites for disease prevention to include use of personal protective equipment.
- Weapons are prohibited on the property.
- Students may not sleep during class.

**Violations of the above expectations or other conditions stated in this document may result in dismissal from the program without refund.**

## Competency Assessment

Students are required to complete a myriad of activities to prove basic competency in the field. Students and instructors will both be responsible for monitoring progress to ensure the greatest likelihood of success. Completion of all required course components is required to pass. This course is ***pass/fail***.

**Readings & Assignments:** All weekly course readings by the date listed on the syllabus. Students must complete the “Street Scenes” exercises at the end of each chapter and compile answers into a single document that will be submitted by the due date listed on the syllabus.

**Class participation:** Students are required to actively participate in all class sessions to include collaboration on group presentations/discussions and practicing of hands-on skills. Your conduct in class will help us assess your competence in the affective domain.

**Psychomotor skills:** Each student will be required to demonstrate formative skills taught during labs. This will be done during peer and instructor reviews. Platinum Planner will be utilized to track successful completion of the minimum number of attempts at each skill.

**EMStesting.com quizzes and exams:** Exams will be taken online using the EMS Platinum Testing program. Access to examinations will be granted at 12:00am on Sunday and due by 11:59pm on Friday.

Exams are not open book, and you are on your honor to complete each on your own without assistance from notes or other students. Cheating will not be tolerated, and you will be dismissed from the program without refund.

A passing unit exam average is **73%**. Retakes are generally not permitted on unit exams but may be granted at the discretion of the program director with a penalty of 50% of the attained score. It is the student’s responsibility to seek support during office hours when the benchmark is at risk.

*Please do not highlight or copy content from the Platinum Testing system which may result in account termination.*

**Clinical observation:** Students must complete a minimum of 10 hours of observation time in a clinical setting and observe assessment or treatment of 10 patients. Students will document clinical contacts using Platinum Planner and these must be validated by a preceptor for full credit.

Students must complete:

- At least one clinical rotation with an EMS agency
- At least one patient contact documented in CHART format using the form linked in Platinum Ed

ETS will coordinate opportunities with UVA Health and the Charlottesville-Albemarle Rescue Squad. Students wishing to observe with other agencies must receive prior written approval from the program director. Students will be responsible for coordinating observation schedules with non-partner agencies.

## Passing the Course

Caring for the loved ones of others requires us to be rigorous in our evaluation of potential candidates for National Registry and Virginia Commonwealth certification as an EMT. You must complete all of the following requirements before being approved as a candidate for certification testing. Failure to complete course requirements within the prescribed deadlines will result in your dismissal from the program.

Each of the following documents must be uploaded to your **Administrative Documents** lab by **end of orientation**.

- Drivers license
- Flu vaccination record

Each of the following documents must be uploaded to your **Co-Requisite Assignments** lab **before the 8<sup>th</sup> week of class**.

- IS-5, IS-100, IS-200, IS-700, IS-800, AWR-111, AWR-160 certificates
- AHA or RedCross BLS certification card

Each of the following **Co-Requisite Assignments and Platinum Planner requirements** must be fulfilled **by the 13<sup>th</sup> week of class**.

- Street Scenes questionnaires from textbook
- All clinical requirements including at least one (1) EMS rotation and one (1) patient contact in CHART format. All clinical documentation must be signed by a preceptor for credit.
- Twenty (20) successful attempts at vital signs including pulse, blood pressure, pupils, lung sounds, and respiratory rate.
- Completion of one (1) successful medical and one (1) successful trauma scenario led by an ETS instructor, completion of two (2) peer-reviewed attempts at all EMT-level skills, and validation of successful performance of each EMT-level skill by an instructor.

***\*\*Please adhere to the following filename conventions: lastname\_firstname\_document\*\****

**Course cognitive exam:** Cumulative 100-question exam administered in Platinum Ed and proctored by ETS instructors. The exam may not be rescheduled, and no retakes are offered. A **score of 73% or higher** is required to pass the course. Cheating will not be tolerated, and you will be dismissed from the program without refund.

**Terminal competency exam:** Hands-on, scenario-based examination to demonstrate proficient assessment, treatment, and reporting on patient complaints in a pre-hospital setting. Students are evaluated using Virginia OEMS scenarios and criteria. Students must perform **all mandatory actions for the scenario and score at least 10 points** to pass the course.

## **Vaccination Requirements**

Our partner clinical sites, UVAHealth and the Charlottesville-Albemarle Rescue Squad require up-to-date flu vaccinations for each student. For those starting in the fall, you will need to have the current year's flu vaccine documented within the first few weeks of class. For those starting in the spring or the summer, the prior fall's vaccine is acceptable. Students may not start clinicals until this requirement is completed.

## **Course Contact Hours Disclaimer**

The Commonwealth of Virginia does not have a minimum requirement for course contact hours. The hybrid EMT program requires at least 6 hours of independent study each week and 2 hours of in-person labs each week in addition to FEMA, AWR, and clinical modules required for the program. While this generally matches or exceeds the number of contact hours for many other traditional programs, ETS cannot guarantee that hybrid course contact hours will be accepted in other state EMS systems. It is the student's responsibility to understand reciprocity requirements for their home state.

## **Course Evaluations**

Emergency Training Solutions, LLC strives to provide high-quality education to our EMT students. Many improvements have been made over the years based on suggestions from our outgoing class of students. ETS welcomes all students to submit evaluations of the EMT program on the ETS website by visiting <https://www.ets4life.com/feedback> at the close of the course. Labs will be evaluated at the end of each lab session via Platinum Planner.

## **Grievance Procedures**

Students should follow appropriate grievance procedures when wishing to file a complaint against other students or ETS personnel. A written statement providing the date, time, location, involved parties, and a detailed explanation of the incident should be delivered to the Program Director within 5 days of the incident.

The Program Director will conduct due diligence with the student and any named instructors prior to delivering a response to the student in writing. Students may request escalation to the EMS Physician who may also engage the Office of EMS at their discretion. Students will be delivered written notice of all actions taken by these parties pursuant to the complaint.

## **What else can you do to succeed?**

- Attend and actively participate in all class sessions.
- Read all course communications from instructors.
- Fully explore the resources made available to you on PlatinumEd.
- Create a group message thread to coordinate study sessions with classmates.
- Complete FEMA, AWR, and CPR certifications before class begins or during your break weeks.
- Ask thoughtful questions during class and clinical rotations – no question is a dumb question!
- Have fun!

# EMT-Basic Hybrid Course Agreement

## COURSE SEMESTER:

I have read and fully understand the rules, policies, and expectations related to my participation in this hybrid EMT course presented by Emergency Training Solutions, LLC. I understand that failure to complete course objectives and/or follow course policies will result in my dismissal without refund. My signature below indicates my agreement to participate in the course as prescribed in the "EMT-Basic Hybrid Course Outline." Minors must also have a parent/legal guardian sign.

STUDENT NAME (printed): \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN NAME (printed): \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

Emergency Training Solutions may take photographs of lab sessions for educational and promotional purposes. I hereby consent to the use of photography/videotape taken of me during the course for publicity, promotional and/or educational purposes (including publications, presentation or broadcast via newspaper, internet or other media sources). Minors must also have a parent/legal guardian sign.

STUDENT NAME (printed): \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN NAME (printed): \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

Emergency Training Solutions, LLC affirms that the above student is registered for this course and has fulfilled all requirements for entry into the program. The student has received all course materials and been fully briefed on course expectations as indicated in the "EMT-Basic Hybrid Course Outline."

PROGRAM COORDINATOR SIGNATURE: \_\_\_\_\_