



EMT-Basic Hybrid Course Outline

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Virtual (Zoom) office hours will be held every Wednesday evening from 7pm to 8:30pm. In-person office hours will be held between 1pm and 2pm. Students must schedule appointments, in advance, using Calendly. Emails and calls outside of these office hours will be responded to within 24 hours.

Course Description

This hybrid course is designed to prepare the student for certification as an Emergency Medical Technician (EMT), as defined and recognized by the VA Office of EMS and the National Registry of Emergency Medical Technicians. The course content includes the knowledge and skills necessary to provide emergency medical care at the basic life support level with an emergency service. Self-study is completed online using MyBradyLab (PowerPoints, videos, links, and audio technology) and students will meet for weekly labs to apply the material both virtually and in person. Examinations are delivered through EMSTESTING.com. ***This EMT course is equivalent to a 3-credit hour college course requiring 6-8 hours of independent study each week in addition to active participation during lab sessions!***

Tuition Policy

The program cost is \$1275 which includes course instruction, classroom rent from the Thomas Jefferson EMS Council, textbook, uniform polo, basic vitals kit, EMSTESTING.com subscription and MyBradyLab. Certification fees assessed by the Office of EMS, National Registry of EMT's or the Consolidated Test Site are not included in course tuition. Uniform costs excluding course polo are not included in course tuition.

A \$550 **non-refundable** deposit is required to reserve space in the course. This fee covers overhead incurred prior to the course start-date including student provisions (i.e. textbook, polo, online subscriptions, personal hand sanitizer, vitals kit). Failure to submit payment of full tuition by the first date of the course will result in removal from the course roster. Following the first day of class, students will be ineligible for refunds resulting from withdrawal from the course, failure to adhere to attendance policy, inability to pass examinations, or changes in course delivery due to state emergency declarations.

Virginia residents who have paid full tuition are eligible to apply for the [Virginia EMS Scholarship Program](#).

Required Materials

- Laptop computer or tablet brought to each class session
- Access to a high-speed internet connection to complete online course modules and examinations
- Google Drive account to access course documentation and upload student assignments
- Textbook and LMS: Emergency Care, 14th Edition w/MyBradyLab (provided)
- EMSTESTING.com subscription (provided)
- Uniform: polo shirt (provided) navy blue or black pants/black belt/black shoes (not provided)

Uniforms must be worn to all lab sessions following class orientation

Virginia OEMS Course Prerequisites

- Be proficient in reading, writing, and speaking the English language to clearly communicate with a patient, family or bystander to determine a chief complaint, nature of illness, mechanism of injury or to assess signs and symptoms.
- Be a minimum of 16 years of age at the beginning date of this certification program. If less than 18 years of age, you must provide the course coordinator with a completed [parental permission form](#) with the signature of a parent or guardian verifying approval for enrollment in the course and have your parent sign the course agreement. If you are less than 18 years of age and are affiliated with an EMS or other public safety agency you must also provide the program director with documentation from an Officer of the agency stating that you will be covered by agency insurance while attending the course. *This is a college-level course and students who have completed high school (or above) are most successful.*
- Have no physical or mental impairment that would render you unable to perform all practical skills required for that level of certification including the ability to function and communicate independently and perform appropriate patient care, physical assessments and treatments without the need for an assistant.
- If you are a foreign national, you must have secured a U.S. Government Student Visa.
 - If you have not been issued a US Social Security Administration number (SSN), you must submit copies of your U.S. Government Student Visa together with your enrollment form.
- Hold current certification in an Office of EMS approved course in cardio-pulmonary resuscitation (CPR) at the beginning date of the certification program. This certification must also be current at the time of state testing.
- Not have been convicted or found guilty of any crime, offense, or regulatory violation, or participated in any other prohibited conduct identified in state EMS regulations as follows:
 - Have never been convicted or found guilty of any crime involving sexual misconduct where the lack of affirmative consent by the victim is an element of the crime, such as forcible rape.
 - Have never been convicted of a felony involving the sexual or physical abuse of children, the elderly or the infirm, such as sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, assault on an elderly or infirm person.

- Have never been convicted or found guilty of any crime (including abuse, neglect, theft from, or financial exploitation) of a person entrusted to his care or protection in which the victim is a patient or is a resident of a health care facility.
 - Have never been convicted or found guilty of any crime involving the use, possession, or distribution of illegal drugs except that the person is eligible for affiliation five years after the date of final release if no additional crimes of this type have been committed during that time.
 - Have never been convicted or found guilty of any other act that is a felony except that the felon is eligible for affiliation five years after the date of final release if no additional felonies have been committed during that time.
 - Are not currently under any disciplinary or enforcement action from another state EMS office or other recognized state or national healthcare provider licensing or certifying body.
 - Personnel subject to these disciplinary or enforcement actions may be eligible for certification provided there have been no further disciplinary or enforcement actions for five years prior to application for certification in Virginia.
 - Have never been subject to a permanent revocation of license or certification by another state EMS office or other recognized state or national healthcare provider licensing or certifying body.
- All references to criminal acts or convictions under this section refer to substantially similar laws or regulations of any other state or the United States. Convictions include prior adult convictions, juvenile convictions and adjudications of delinquency based on an offense that would have been, at the time of conviction, a felony conviction if committed by an adult within or outside Virginia.
 - May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle while in class, or clinical, while on duty or when responding or assisting in the care of a patient.

Attendance

You are expected to be present and on time to each class. While our most successful students attend all class sessions, we will permit **one absence with advance notice**. The Office of Emergency Medical Services requires students to attend 85% of all sessions and as such, additional absences will result in dismissal from the program without refund. You will not be permitted to make up an exam except in the case of an unforeseeable emergency and at the program director's discretion. It is the student's responsibility to make up missed lab material due to an absence.

Dress Code

- Students are expected to dress in a professional manner to include their uniform polo shirt, navy blue or black pants, black belt, and black closed-toe shoes (preferably steel toe). Pants must fit over your boots. Scrubs are not permitted.
- Students shall present themselves wearing clean clothing and with attention to personal hygiene. ***Please tuck in your uniform shirt, remove jewelry, and be well-groomed!***

Class Expectations

- Students will be respectful of the staff, other students, and clinicians at C-ARS. Profanity, obscene comments, or comments which show disrespect to others will not be tolerated.
- Any behavior which is prejudiced against others based on gender identity, race, ethnicity, sexual orientation, ability, or other differences will not be tolerated.
- Horseplay and other behaviors which could result in injury or embarrassment to other members of the class is prohibited.
- If inappropriate behavior occurs, the student may be asked to leave immediately. Continued infractions may result in your dismissal from the program without refund.
- Students are expected to listen to any instruction and not engage in private discussions during presentations. Students are expected to actively participate in each class.
- All radios, cell phones, pagers etc. shall be placed in the silent mode. Students shall not respond to EMS or fire incidents during class. **Text messaging and making telephone calls during class will not be allowed.** Telephone calls may be made during breaks. In an emergency, students shall leave the classroom to make calls.
- Any injury to a student shall be reported immediately to the program director.
- Students will help the instructors to store equipment and return the furniture to the original configuration at the end of class.
- Food and drink may be allowed in the classroom but cleaning up any spills is the responsibility of the student. All trash must be cleared at the end of class.
- Please advise the program coordinator if any of the equipment is defective or broken so that it may be replaced or repaired.
- No alcohol or drugs shall be consumed during the class. Students will be sent home from class if there is evidence of them being under the influence of drugs or alcohol. Please advise the instructor if you are taking required prescription medications that will affect class performance. No tobacco products are to be used during class.
- Weapons are prohibited on the property.

Competency Assessment

There are several ways in which students will be assessed on learning outcomes. Students must keep up with all readings, assignments, and assessments to pass the course. Each of the following components will be evaluated as part of the program director's decision to give you a passing score. This course is *pass/fail*.

Readings & MyBradyLab: All course readings and MyBradyLab assignments will be completed as listed on the syllabus. MyBradyLab will be monitored by the program coordinator but it is the student's responsibility to keep up with independent study. *Success on course quizzes and exams is dependent on your completion of ALL readings and assignments.*

Class participation: Students are required to actively participate in all class sessions to include collaboration on group presentations and practicing of hands-on skills. You will need to perform hands-on assessments of "live patients"—your classmates—in order for us to verify your competency. You will also be called upon to serve as a "patient" during these labs. *Active participation in class lab sessions is required to sit for the course skills competency examination.*

EMStesting.com Quizzes and exams: Quizzes and unit exams will be taken online using the EMS Platinum Testing program. The questions asked will be indicative of questions you may see on the NREMT examination. These quizzes and exams are not open book and you are on your honor to complete each on your own without assistance from notes or other students. Cheating will not be tolerated, and you will be dismissed from the program without refund.

A passing score for quizzes and unit exams is **70%**. The program coordinator will work with you on a remediation plan if you are unable to attain a passing score on unit exams. *Maintaining a unit exam average of 70% is required to sit for the course final exam.*

Please do not copy any content from the Platinum Testing system as it may result in termination of your account. Given that quizzes and exams are administered online, early and late submission requests will not be granted.

Clinical observation: To pass the clinical section of the EMT program you must complete a minimum of 10 hours of observation time **and** have a minimum of 10 patient contacts in a healthcare setting. At least one rotation must be completed with an EMS agency. ETS will coordinate opportunities with the UVA Medical Center and Charlottesville-Albemarle Rescue Squad.

With the advanced approval of the program director, you may complete clinical observation time with another EMS agency or healthcare facility. The entity must provide ETS a written approval for you to observe and provide documentation of liability and risk policies for student enrolled in observation programs.

You must complete a patient care report for each patient contact using the CHART method. Do not include your patient's name or any other identifiable information. The ride along evaluation form should be completed at the end of each observation shift to verify your participation.

Passing the Course

Providing patient care requires clear competency with EMT concepts and skills, and it is our responsibility to ensure that only highly competent students proceed with National Registry and Virginia EMT certification examinations. Successful and timely completion of course competency requirements and the requirements listed below is required for us to clear you for certification testing. Failure to complete course requirements listed in this document will result in release from the program without refund.

Electronic submissions: Each of the following documents must be uploaded to your Google Drive folder prior to the date listed on the “EMT Program Documentation Checklist.”

- All first day paperwork (license, CPR card, BLS signature page, course contract)
- 10 patient care reports from your clinical observation in CHART format
- Log for 30 attempts at practice vital signs on mock patients
- Ride along form(s) signed by CARS member or crew captain
- IS-5, IS-100, IS-200, IS-700, IS-800, AWR-111, AWR-160 certificates

Course cognitive exam: This exam has 120 questions pulling from across the EMT curriculum. A score of **70%** or higher is required. If your exam average exceeds an 80% and you fail the final, we will extend a single retake within one week. Cheating will not be tolerated, and you will be dismissed from the program without refund. *Consider this examination a rehearsal for your National Registry exam.*

Course skills competency exam: Instructors will evaluate your performance on a scenario-based, hands-on skills examination. Evaluators will be using state psychomotor exam criteria as a basis for the scoring. Students must receive an 85% or greater to pass. *Consider this examination a rehearsal for your psychomotor skills exam—currently set to resume in Virginia on June 30, 2022.*

COVID-19 Considerations

Students and instructors are required to comply with local, state, and federal health and safety protocols pertaining to the COVID-19 pandemic. ETS and its partners (TJEMS, CARS, and UVA) have established the following guidelines which are required of all students participating in the program. Failure to follow protocols will result in your immediate dismissal from the program without refund.

- ETS will assign each to student to a “squad” to improve contact tracing (if needed), reduce potential exposures to illness, and maintain a 1 to 6 instructor-to-student ratio
 - Two squads will attend each 2-hour lab block
 - Squads will have six or fewer students
- Students must be fully vaccinated against COVID-19 prior to the start date of the course
- Students must have a current flu vaccination prior to the start date of the course
- Students must bring their vitals kit to all class sessions
- Students must sanitize their hands before and after assessments and/or equipment use
- Students must complete a health screening upon arriving to class for each session
- Students must comply with protocols on mask wearing during class and clinical rotations
- Students must comply with protocols set by clinical placement sites
- Students must not come to class when feeling unwell and must make arrangements to make up missed material

Emergency Training Solutions retains the right to adapt the program as necessary to comply with health and safety protocols which may include changes to course modality and/or schedule.

How Do I Succeed?

1. Attend and actively participate in all class sessions.
2. Read all course communications from instructors.
3. Complete all readings and assigned course work in myBradylab.
4. Achieve a minimum score of 70% on each unit exam. Schedule office hours if you are having trouble!
5. Observe 10 patients and complete full patient care narrative for each.
6. Ask questions during skills practice. Your instructors are there to help you train for a successful psychomotor exam.
7. Get the email or phone number of a few classmates. Set up online or small group practice sessions before/after class.
8. Complete online certifications for IS-5, IS-100, IS-200, IS-700, IS-800, AWR-160 and AWR-111 as early as possible. Do not wait until the last minute to submit these!
9. Achieve a minimum score of 70% on final comprehensive written exam and pass your skills competency exam.
10. Upload all clinical documentation, certifications, and other paperwork noted on your “documentation checklist” to Google Drive before the due date.

Most important to your success is to have fun and learn a lot!

EMT-Basic Hybrid Course Agreement

I have read and fully understand the rules, policies, and expectations related to my participation in this hybrid EMT course presented by Emergency Training Solutions, LLC. My signature below indicates my agreement to participate in the course as prescribed in the "EMT-Basic Hybrid Course Outline."

DATES OF COURSE:

SAMPLE

STUDENT NAME (printed):

STUDENT SIGNATURE:

If the student is under 18 years of age:

PARENT/GUARDIAN NAME (printed):

PARENT/GUARDIAN SIGNATURE:

I affirm that the above student is registered for this course and has fulfilled all requirements for entry into the program. The student has received all course materials and been fully briefed on course expectations as indicated in the "EMT-Basic Hybrid Course Outline."

PROGRAM COORDINATOR SIGNATURE:

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